



Professional Mentoring Program Mentor Application 2020-2021

The Underwood-Smith Teaching Scholar Mentor Program links scholars with mentors who will assist them in making the transition from high school to college and then into the professional world. As a mentor, you will have the opportunity to share your experience, knowledge, and skills with a future educator with the intent to develop his or her professional growth. Focus areas are not limited to but could include job shadowing, invitation to faculty meetings, board meetings, interview preparation, resume and cover letter review, building relationship with parents, and proper social media use.

Mentor programs benefit professionals by:

- Contributing to the professional development of future teachers.
- Identifying potential interns and new hires for their school and/or district.
- Assisting students in beginning successful careers.
- Giving something back to the profession.

To ensure a positive & beneficial experience, we ask that mentors:

- Possess an encouraging and supporting personality.
- Exhibit strong interpersonal skills and self-reflection.
- Have at least 3 years teaching experience and 2 years of positive evaluations.
- Have a network to draw on as a resource to assist their mentee.

Mentor Expectations or Program Guidelines:

- Participate in the program orientation, attendance at honors banquet, and other activities to support your mentee throughout the year.
- Make a personal commitment to meet at least twice each semester with your mentee for the duration of their teaching program. Face-to-face interactions are encouraged but other touch points can include calls, emails, texts, etc.
- Be persistent in establishing a relationship with your mentee.
- Keep the content of conversations confidential and professional.
- Notify the university liaison of concerns about the development of the relationship and/or success of the student.
- Provide feedback on the program at the end of the semester.



Underwood-Smith Scholars Mentor Program Application

Mentor Profile

Name: _____

Job Title: _____

School: _____

Email Address: _____

Office Phone: _____ Home/Cell phone: _____

I prefer to be contacted:

Email Office Phone Home/Cell Text

Best time to call: _____

Total Years of Professional Teaching Experience _____

Education

Professional Certification(s): _____

College/University Attended: _____

Degrees Earned: _____

What is your previous experience in mentoring? (Not required to have any)

Are you willing to mentor more than one student? Yes No

What do you currently teach? _____

What other affiliations (professional service or volunteer organizations) do you have?

List two people (not family members) who can serve as references for you.

1. Name: _____ Relationship: _____
Phone: _____ Email: _____
2. Name: _____ Relationship: _____
Phone: _____ Email: _____

Please provide the signature of your principal or current supervisor (e-signature or email from a supervisor to underwoodsmith@wvhepc.edu will be accepted).

Supervisor Signature or Typed Name

Date

I certify that the information I have supplied is correct to the best of my knowledge. I grant permission for you to contact the references provided. I also understand and agree to the duties and requirements described in the program guidelines.

Applicant Signature or Typed Name

Date

**Please submit completed application by email to:
underwoodsmith@wvhepc.edu**